



COX PRESCHOOL

630 South Main Street

Hightstown, NJ 08520

☎ (609) 443-4473

Expulsion Policy

Unfortunately, there are sometimes reasons we have to expel a child from our program either on a short term or permanent basis. We want you to know we will do everything possible to work with the family of the child(ren) in order to prevent this policy from being enforced. The following are reasons we may have to terminate or suspend a child from this center:

Parental Actions for Child's Expulsion

1. Failure to pay/habitual lateness in payments.
2. Failure to complete required forms including the child's immunization records.
3. Habitual tardiness when picking up your child.
4. Physical or verbal abuse to staff.

Child's Actions for Expulsion

1. Failure of child to adjust after a reasonable amount of time.
2. Uncontrollable tantrums / angry outbursts.
3. Ongoing physical or verbal abuse to staff or other children.
4. Excessive biting.

Proactive Actions That Will be Taken In Order to Prevent Expulsion

1. Staff will try to redirect child from negative behavior.
2. Staff will reassess classroom environment, appropriateness of activities, supervision.
3. Staff will always use positive methods and language while disciplining children.
4. Staff will praise appropriate behaviors.
5. Staff will consistently apply consequences for rules.
6. Child will be given verbal warnings and possibly a brief time-out so child can regain control.
7. Child's disruptive behavior will be documented and maintained in confidentiality.
8. Parent/guardian will be notified verbally and then will be given copies of the disruptive behaviors that might lead to expulsion.
10. The director, classroom staff and parent/guardian will have a conference(s) to discuss how to promote positive behaviors.



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Schedule of Expulsion

If after the remedial actions above have not worked, the child's parent/guardian will be advised verbally and in writing about the child's or parent's behavior warranting expulsion. An expulsion action is meant to be a period of time so that the parent/guardian may work on the child's behavior or to come to an agreement with Cox Preschool.

1. The parent/guardian will be informed regarding the length of the expulsion period.
2. The parent/guardian will be informed about the expected behavioral changes required in order for the child or parent to return to the school.
3. The parent/guardian will be given a specific expulsion date that allows the parent adequate time to seek alternative childcare (approximately one or two weeks depending on the risk to other children's welfare or safety).
4. Failure of the child/parent to satisfy the terms of the plan may result in permanent expulsion from the school.

A Child Will Not be Expelled

1. In response to a parent's complaint to the Office of Licensing regarding the center's alleged violations of the licensing requirements (1-877-667-9845).
2. In response to reported abuse or neglect occurring at the center (1-800-215-6853 or (1-800-792-8610 after 5 pm).
3. In response to the center being questioned regarding its policies and procedures.
4. Without giving the parent an adequate amount of time (one or two weeks) to make other child care arrangements.

10: 122-6.8 Expulsion Policy

Division of Children and Families